

<p>10. PRIVATE EXPENDITURE</p> <p>VEHICLES</p> <ul style="list-style-type: none"> List below all vehicles and their business use % <table border="0"> <tr> <td>Vehicle</td> <td>Business Use %</td> </tr> <tr> <td>Vehicle</td> <td>Business Use %</td> </tr> <tr> <td>Vehicle</td> <td>Business Use %</td> </tr> </table> <p>What is your odometer reading on 31 March for each vehicle..... </p> <ul style="list-style-type: none"> If your motor car is fuelled from a bulk tank on your property, enter below the total litres used by that vehicle for the year litres <p>OTHER</p> <ul style="list-style-type: none"> Attach details for goods/produce/cash taken for your own use during the year Enter the value of private tolls for the year \$..... Ensure business and private insurances have been separated and described Ensure business and private power have been separated and described Ensure dwelling repairs have been separately itemised <p>11. ENTERTAINMENT EXPENSES</p> <ul style="list-style-type: none"> Provide exact details (amounts, what for, etc) <p>12. GOVERNMENT VALUATION</p> <ul style="list-style-type: none"> Attached date and details of any change to the valuation <p>13. MORTGAGES/LOANS</p> <ul style="list-style-type: none"> Attach loan statements showing interest, repayments and amount due at balance date Attach details/documentation of any new loans and details of security 	Vehicle	Business Use %	Vehicle	Business Use %	Vehicle	Business Use %	<p>4= Attached</p>	<p>14. INTEREST RATES AT BALANCE DATE</p> <ul style="list-style-type: none"> Bank overdraft Stock firm overdraft Mortgages Term Loans <p>15. INCOME FROM INVESTMENTS (If not on separate checklist)</p> <ul style="list-style-type: none"> Attach Interest/dividend advice notices Attach Investment documentation eg. Term deposit statements <p>16. LEGAL TRANSACTIONS</p> <ul style="list-style-type: none"> Supply copy of all invoices for legal expenses <p>17. WAGES PAID</p> <ul style="list-style-type: none"> Attach monthly wages summaries. No. of employees supplied with board <p>18. GIFTS RECEIVED/SHARE OF ESTATE</p> <ul style="list-style-type: none"> Please advise details \$..... <p>19. IF THE ENTITY IS A TRUST</p> <ul style="list-style-type: none"> If the entity is a trust, provide details of any gifts made during the year and any specific decisions of trustees regarding distribution of income for the year. <p>20. COMPANY CHANGES IN SHAREHOLDING</p> <ul style="list-style-type: none"> Provide full details of all changes 	<p>4= Attached</p>
Vehicle	Business Use %								
Vehicle	Business Use %								
Vehicle	Business Use %								

I authorise you to prepare (compile) the financial statements/my tax return for this and ensuing years from information and records I supplied or will supply to you. I request you not to complete an audit or review or to express an opinion on the financial statements in so far as third parties are concerned. I accept responsibility for the accuracy and completeness of all records and information supplied to you. I authorise you to communicate with the appropriate bankers, solicitors, Inland Revenue Department, finance companies and other persons as required, in order for you to carry out the above engagement. These arrangements continue in effect from year to year unless we agree to change them.

DATE /...../.....

CLIENT SIGNATURE

List Capital Expenditure committed but possession not taken at balance date:

Record any contingent liabilities or restriction on title to assets:

Other relevant information regarding business activities or results:



Name:.....
Balance Date:.....
Ref:.....

LIVESTOCK ON HAND

Total Area of the Farm Hectares
Effective Farm AreaHectares

AT BALANCE DATE

SHEEP		CATTLE	
On Hand	Number	On Hand	Number
<u>Ewes</u>		<u>Heifers</u>	
Lambs - Bought in		Calves - Bought in	
- Home Bred		- Home Bred	
Ewe Hoggets - Bought in		R 1 yr - Bought in	
- Home Bred		- Home Bred	
2 th Ewes		R 2 yr	
3 & 4 th Ewes		M A Cows	
5 th & older Ewes			
		<u>Steers</u>	
<u>Wethers</u>		Calves - Bought in	
Lambs - Bought in		- Home Bred	
- Home Bred		R 1 yr - Bought in	
Wether Hoggets - Bought in		- Home Bred	
- Home Bred		R 2 yr	
M A Wethers		R 3 yr & older	
<u>Rams</u>		<u>Bulls</u>	
Lambs - Bought in		Calves - Bought in	
- Home Bred		- Home Bred	
Ram Hoggets - Bought in		R 1 yr - Bought in	
- Home Bred		- Home Bred	
M A Rams		R 2 yr	
Breeding Rams		M A Bulls	
		Breeding Bulls	
<u>High Priced</u> (please list over page)			
		<u>High Priced</u> (please list over page)	
TOTAL SHEEP		TOTAL CATTLE	
Lambs Born		Calves Born	
Ewes to Rams		Cows to Bull	
Deaths & Missing		Deaths & Missing	
Killed		Killed	



Name:.....
 Balance Date:.....
 Ref:.....

LIVESTOCK ON HAND

Total Area of the Farm Hectares
 Effective Farm AreaHectares

AT BALANCE DATE

DEER				GOATS			
<u>On Hand</u>	<u>Red</u>	<u>Wapiti</u>	<u>Other Breeds</u>	<u>On Hand</u>	<u>Angora</u>	<u>Cashmere</u>	<u>Milking</u>
R 1 yr Hinds				1 st Kidding Does			
- bought in				M A Does			
- home bred				Milking Nannies			
R 2 yr Hinds				Breeding Bucks			
M A Hinds				M A Wether/Bucks			
R 1 yr Stags				R 1 yr Wether/Bucks			
- bought in				- bought in			
- home bred				- home bred			
R 2 yr & Older Stags				Non Breeding Bucks			
Breeding Stags							
TOTAL				TOTAL			
Fawns Born				Kids Born			
Hinds to Stags				Does to Buck			
Deaths & Missing				Deaths & Missing			
Killed				Killed			
PIGS							
Breeding sows under 1 year				Weaners (less than 10 weeks)			
Breeding sows over 1 year				Porkers (10 - 17 weeks old)			
Boars				Baconers (over 17 weeks old)			
				Piglets born			